

# Online induction modules

AutoSense creates customised online induction modules for businesses - making it quick and effective to train staff new to a business, keep records up to date and keep staff engaged.

## The AutoSense induction package will:

- Provide a simple, fast and effective means to have all staff go through induction.
- Provide a solution that maintains clear reportable records of completed induction.
- Simplify the induction process by focusing on key points.

# **Stage One - Induction programme for General and All Company**

We work with you to create an induction package that fits your business needs.

## A standard package would include:

- Welcome CEO's message and organisation commitment to safety
- 2. Health and Safety policy
- 3. House Rules
- 4. Top 10 hazards in transport
- 5. General overview of hazards, accidents, near misses and reporting

# FREE TRIAL Contact us to get started



- Streamline your clunky training and induction processes.
- All records of learning in one place.
- Simple reporting of completion and compliance levels.
- Simple and easy to implement solution.
- Take the hassle out of induction and training in your organisation.



## Additional stages induction for specialist areas of your business:

We work with you to develop induction programs for specific functions or roles within your business such as Warehouse, Drivers, or Office staff etc.

#### STAGE ONE - GENERAL AND ALL COMPANY

- 1. Welcome CEO's Message and Organisation and Commitment to Safety
- 2. Health and Safety Policy

- 3. House Rules
- 4. Top 10 Hazards in Transport (our company)
- 5. Hazards, Accidents, Near Misses and Reporting

## **ADDITIONAL STAGES**

#### **DRIVERS**

- 1. Understanding Fatigue and Distraction
- 2. Vehicle Checks
- 3. Docking (Generic docking plus by Branch/site)
- 4. Manual Handling
- 5. Load Management
- 6. Technology in Vehicles
- 7. Forklifts
- 8. Specific Site Induction

#### **WAREHOUSE**

- 1. Understanding Fatigue and Distraction
- 2. Docking
- 3. Manual Handling
- 4. Load Management
- 5. Forklifts
- 6. Specific Site Induction

#### **OFFICE STAFF**

- 1. Company Vehicle Policy
- 2. Signing in Guests
- 3. Specific Site Induction

OTHER DEPARTMENTS

#### How do I host the modules?

This can be hosted on your Learning Management System or through the AutoSense LMS. AutoSense can assist with set-up, implementation and roll-out of the modules

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